

UPPER SADDLE RIVER LIBRARY
BOARD OF TRUSTEES MEETING
January 21, 2026

	Present	Absent
Miriam Bakal	X	
Dennis DeBenedetto	X	
Maria-Elena DeGregorio	X	
Erica Fields	X	
Robin Friedman	X	
Kathryn Ennist, Director	X	
Louisa Quarto, Alternate to the Mayor	X	
Kerri Parelhoff, Alternate to the Superintendent	X	

Robin Friedman called the meeting to order at 6:00 P.M.

Pursuant to the Open Sunshine Act P.L. 1975, Chapter 231, proper notice of this meeting has been provided by submitting appropriate notice to The Ridgewood News and The Record by Fax; it has been posted on the Library Bulletin Board; and notice was sent to the Borough of Upper Saddle River, at which time, the date, time, place and purpose of the meeting was set forth.

Kathryn Ennist administered the Trustee oath to Erica Fields.

Robin Friedman took a roll call for attendance: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – yes, Friedman- yes, Quarto – yes, Parelhoff – yes.

Miriam Bakal presented the slate of officers for the Library Board of Trustees for 2026:

President -- Miriam Bakal
Vice-President – Robin Friedman
Treasurer – Maria-Elena DeGregorio
Secretary – Erica Fields

Miriam Bakal made a motion, seconded by Robin Friedman, to accept the slate as presented. The motion was unanimously approved.

Miriam Bakal made a motion, seconded by Robin Friedman to accept the minutes of the December 17, 2025 minutes. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

The meeting was opened to the public for comment. No one from the public was present.

Correspondence: None.

Financial: Maria-Elena DeGregorio presented the Schedule of Revenues and Expenses from January 1, 2025 through December 31, 2025. Maria-Elena DeGregorio made a motion, seconded by Robin Friedman to accept the following resolution: Be it resolved that the attached schedule of revenues and expenses from January 1, 2025 through December 31, 2025 be approved. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Maria-Elena DeGregorio presented a check and voucher register from December 18, 2025 through December 31, 2025. Maria-Elena DeGregorio made a motion, which was seconded by Robin Friedman, to accept the following resolution: Be it resolved that the attached list of checks and vouchers from December 18, 2025 through December 31, 2025 be approved. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Maria-Elena DeGregorio then presented a check and voucher register from January 1, 2026 to January 21, 2026. Maria-Elena DeGregorio made a motion, which was seconded by Robin Friedman, to accept the following resolution: Be it resolved that the attached list of checks and vouchers from January 1, 2026 to January 21, 2026 be approved. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Maria-Elena DeGregorio asked if there were any questions about the proposed 2026 Budget. Discussion ensued.

Director's Report:

- 1. Water Bottle Filling Station 12.30.25:** RJP Plumbing installed a water bottle filling station on the main level of the library next to the public bathrooms. This is a water bottle and water fountain combination station which replaces a water fountain. The new station will meet the needs of library patrons, many of whom come to the library with refillable water bottles. If this station is successful we may consider swapping the water fountain on the lower level for a similar station.
- 2. Bathroom Fans 1.5.26 - 1.6.26:** Feuersenger Electric replaced the fan on the roof and completed the ductwork and electrical to the two lower level bathrooms and the upstairs staff bathroom. Vent fans are now fully functioning in all library bathrooms. The new vent fans in the lower level bathrooms and staff bathroom are on timers linked to their lights.
- 3. Support Animal Incident 1/14/26:** We had an incident on 1/14/26 where an emotional support animal was in the library and growled at both a staff member and later at a patron. The owner of the animal was informed on 1/16/26 that the animal is not allowed in the library. We have added signs around the library to remind patrons that no animals are allowed, which aligns with our Rules of Conduct and Patron Policy.

4. **Community Leaders Fair at Cavallini School on 1/23/26:** The Teen and Community Outreach Librarian and I will attend the Community Leaders Fair on 1/23/26. The Fair brings together Upper Saddle River community organizations so that we can share information about our organizations with the students, provide details about volunteer opportunities, hand out contact and program information, and answer any questions students might have. We attended the fair last year and it was a great opportunity to connect with students we might not otherwise see.
5. **Reynolds School's World Read Aloud Week starting 2/1/26:** The Children's Librarian and I were asked to provide videos of ourselves reading our favorite children's book for the school's World Read Aloud Week. The videos must be submitted by 1/23/26. Pete the Cat will make a special appearance in our Children's Librarian's video and our resident Gingerbread Man will make a special appearance in my video. It is wonderful to be asked to participate in activities like this which highlight the Library (and our mascots) to the students.
6. **BCCLS Executive Board Treasurer:** I have been asked to be the BCCLS EB Treasurer for 2026. This position may require some additional meetings beyond my initial commitment as an Executive Board member.
7. **AV Quotes:** We are in the process of getting quotes to upgrade our av setup in the Powers Room. The current set up is over 15 years old. The projector is on its way out and no longer provides a crisp display. We are also looking to update the projector, streamline the system, better balance the sound, and add a wireless microphone set up. We have two quotes already and are waiting on a third quote.

Buildings & Grounds report: Dennis DeBenedetto presented to the Board a written proposal for the emergency door project. Discussion ensued. Dennis DeBenedetto explained to the Board the work he has done with regards to a sidewalk installation. Kathryn Ennist informed the Board that she is waiting until Spring to get a quote for the woodpecker damage to the building.

Friends report: The Friends are reporting problems with water after the construction of the retaining wall. Dennis DeBenedetto will go look at the problem on a warm day.

Mayor and Council report: Miriam Bakal reported that Roger Masi has been appointed the Council representative to the Library for 2026.

Personnel report: Kathryn Ennist reported the resignation of a circulation assistant and that she is working to fill the vacancy. She also updated the Board regarding the vacancy for the Graphic and Publicity position.

Old Business: None.

New Business:

Miriam Bakal informed the Board that she signed the 2026 BCCLS certification.

The following resolutions for 2026 were voted on:

Resolution #2026-1, Upper Saddle River Free Public Library Resolution Adopting the 2026 Library Budget. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-1. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Resolution #2026-2, Upper Saddle River Free Public Library Resolution Adopting the 2026 Salary Budget. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-2. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Resolution #2026-3, Upper Saddle River Free Public Library Resolution Appointing Library Employees for 2026. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-3. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Resolution #2026-4, Upper Saddle River Free Public Library Contract Resolution. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-4. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Resolution #2026-5, Upper Saddle River Library Resolution Appointing Counsel. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-5. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Resolution #2026-6, Upper Saddle River Free Public Library Resolution Appointing Auditor. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-6. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Resolution #2026-7, Upper Saddle River Free Public Library Resolution Adopting the 2026 Library Financial Institutions. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-7. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Resolution #2026-8, Upper Saddle River Free Public Library Resolution Designating Signers for Columbia Bank Account. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-8. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Resolution #2026-9, Upper Saddle River Free Public Library Resolution Authorizing The Payment Of Reasonable And Customary Bills In The Event Of A Recess Or Absence Of Quorum. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-9. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Resolution #2026-10, Upper Saddle River Free Public Library Resolution To Appoint Theodore Preusch as Qualified Purchasing Agent for the Upper Saddle River Library. Miriam Bakal made a motion, seconded by Robin Friedman, to accept Resolution #2026-10. A roll call vote was taken: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – abstain, Friedman- yes, Quarto – yes, Parelhoff – yes.

Committee appointments for 2026 shall be as follows:

Personnel – Miriam Bakal and Erica Fields

Finance – Miriam Bakal, Maria-Elena DeGregorio and Robin Friedman

Buildings and Grounds – Miriam Bakal, Dennis DeBenedetto and Louisa Quarto

Mayor and Council – Miriam Bakal, Robin Friedman and Louisa Quarto

Strategic Plan – Miriam Bakal, Robin Friedman and Louisa Quarto

Miriam Bakal made a motion, seconded by Robin Friedman, to adjourn the meeting at 6:46 P.M.

Respectfully submitted,

Miriam Bakal

**UPPER SADDLE RIVER FREE PUBLIC LIBRARY
RESOLUTION ADOPTING THE 2026 LIBRARY BUDGET
#2026-1**

BE IT RESOLVED that the following statements of revenues and expenditures constitute the Upper Saddle River Library Budget for the year 2026;

Budget Attached

The Library Board of Trustees does hereby approve the Library Budget for the year 2026 in the amount of \$1,376,443.00.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		

Upper Saddle River Budget 2026

Revenues

USR Borough Appropriation	\$1,352,993.00
Out of Town Cards	\$3,000.00
Fines and Fees	\$750.00
Payment for lost materials	\$1,500.00
Gifts and Donations	\$1,500.00
Copy machine	\$600.00
Notary fees	\$100.00
Interest income	\$8,000.00
Grants	\$4,000.00
State Aid	\$4,000.00
Reserve funds	\$0.00
TOTAL REVENUE	\$1,376,443.00

Expenses

Capital Expenses	\$75,900.00
eContent	\$41,350.00
Electronic Equipment	\$1,750.00
Books	\$65,000.00
Serials	\$8,550.00
Media	\$6,000.00
Programs	\$37,000.00
Office	\$34,943.00
Building	\$58,000.00
Utilities	\$32,200.00
Furniture	\$5,000.00
Audit Fees	\$4,200.00
Legal Fees	\$1,000.00
Printing	\$2,500.00
Continuing Education	\$8,000.00
BCCLS Expenses	\$40,030.00
Payroll Tax Expense	\$50,000.00
Employee Benefits	\$254,900.00
Employee Payroll	\$605,000.00
Borough Expenses	\$45,120.00
TOTAL EXPENSE	\$1,376,443.00

**UPPER SADDLE RIVER FREE PUBLIC LIBRARY
RESOLUTION ADOPTING THE 2026 SALARY BUDGET
#2026-2**

BE IT RESOLVED that the following positions and salaries of the Library employees for the year 2026 are as follows:

Job Title	Annual Salary
Adult Programming Coordinator	\$33,007.00
Bookkeeper	\$12,430.00
Circulation Assistant	\$33,761.00
Circulation Assistant	\$23,400.00
Circulation Assistant	\$16,848.00
Circulation Assistant	\$8,681.00
Circulation Assistant	\$936.00
Circulation Assistant	\$936.00
Director	\$101,665.00
Graphics & Publicity Coordinator	\$28,181.00
Head of Circulation	\$66,485.00
Librarian	\$68,541.00
Librarian	\$66,794.00
Librarian	\$62,590.00
Librarian	\$5,365.00
Librarian	\$1,788.00
Senior Library Assistant	\$24,877.00
Senior Library Assistant	\$2,250.00
Student Page	\$2,416.00
Student Page	\$1,611.00
Webmaster	\$11,315.00

AND BE IT FURTHER RESOLVED that these salaries are effective as of January 1, 2026.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		

**UPPER SADDLE RIVER FREE PUBLIC LIBRARY
RESOLUTION APPOINTING LIBRARY EMPLOYEES FOR 2026
#2026-3**

BE IT RESOLVED that the following appointments of the Library employees for the year 2026 are as follows:

Employee	Job Title
Bough, Lauren	Senior Library Assistant
Carrero, Hayley	Student Page
Chabanyuk, Sofia	Student Page
Davidowitz, Debby	Librarian
Douglass, Erin	Librarian
Ennist, Kathryn	Director
Fitzpatrick, Insha	Circulation Assistant
Guido, Sophia	Circulation Assistant
Kasper, Jamie	Circulation Assistant
McKenney, Molly	Librarian
Mihal, Lisa	Graphics & Publicity Coordinator
Miko, Linda	Adult Programming Coordinator
Mueller, Victoria	Student Page
Myers, Erin	Webmaster
Pushnya, Emily	Student Page
Raj, Pragnya	Student Page
Reiff, Lynn	Circulation Assistant
Reiff, Lynn	Librarian
Robertson, Erika	Senior Library Assistant
Suchora, Sharon	Bookkeeper
Whitehead, Julie	Librarian
Witkowski, Ann	Head of Circulation
Yi, Soon	Circulation Assistant

AND BE IT FURTHER RESOLVED that the Director has the right to make an emergency appointment between meetings of the Board for certain personnel including pages, hourly reference staff, circulation assistants, and custodian.

AND BE IT FURTHER RESOLVED that these appointments are effective as of January 1, 2026.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		

UPPER SADDLE RIVER FREE PUBLIC LIBRARY
CONTRACT RESOLUTION
#2026-4

BE IT RESOLVED by the Board of Trustees (“Board”) of the Free Public Library of the Borough of Upper Saddle River (“Library”) as follows:

1. The Library Director is hereby appointed as contracting agent and shall have the power, without competitive bidding or soliciting quotations and without prior approval of the Board of Trustees, to enter into one or more contracts on behalf of the Library for Library goods and services, provided that the aggregate obligation of the Library, during the calendar year beginning January 1, 2026, on any such contract does not exceed \$3,900;
2. The Library Director, as such contracting agent, shall have the power, without competitive bidding and with the approval of the Board of Trustees, to enter into one or more contracts on behalf of the Library for Library goods and services, in which the aggregate obligation of the Library, during the calendar year beginning January 1, 2026, on any such contract exceeds \$3,900 but does not exceed \$26,000; provided that prior to entering into any such contract the Library Director shall have solicited at least two quotations, if practical, as required by N.J.S.A. 40:11-6.1, and have awarded the contract to the vendor whose response is most advantageous (price and other factors considered); and provided further that each voucher in connection with such contract shall have annexed thereto the record of the quotation solicitation.
3. The Library Director of the Library, as such contracting agent, shall not have any power, without the approval of the Library Board, after competitive bidding meeting the requirements of the Local Public Contracts Law, to enter into any contract that, in the aggregate, requires the payment of more than \$26,000 during the calendar year beginning January 1, 2026.
4. Notwithstanding the provisions of paragraphs 2 and 3 above:
 - (a) The Director shall have the right, without competitive bidding, to enter into contracts on behalf of the Library with the vendors listed on Exhibit “A” for the purchase or lease of library and educational goods and services as permitted by N.J.S.A. 40:11-5 (1)(q) and N.J.S.A. 40: 54-12.1; provided that each voucher in connection with such contracts shall contain the certification of the Director that quotations have been solicited, when practical, and the contract awarded to the vendor whose response is most advantageous (price and other factors considered) or that no other vendor supplies such goods and services;
 - (b) The Director shall have the right, without competitive bidding or soliciting quotations, to enter into contracts on behalf of the Library with the vendors listed on Exhibit “B” for the purchase or lease of goods and services as permitted by N.J.S.A. 40A:11-12 under contracts or contracts for such goods or services entered into on behalf of the Division of Purchase and Property in the Department of the Treasury.

(c) The Director shall have the right, without competitive bidding or soliciting quotations, to enter into contracts on behalf of the Library with the vendors listed on Exhibit “C” as permitted by N.J.S.A. 40A:11-5(1)(g) for services rendered by a public utility.

(d) The Director shall have the right, without competitive bidding or soliciting quotations, to enter into contracts on behalf of the Library with the vendors listed on Exhibit “D” as permitted by N.J.S.A. 40A: 11-5(2) for services rendered by another governmental entity.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		

**UPPER SADDLE RIVER FREE PUBLIC LIBRARY
RESOLUTION APPOINTING COUNSEL
#2026-5**

BE IT RESOLVED by the Board of Trustees of the Upper Saddle River Library that the firm of Beattie Padovano, LLC is hereby engaged to provide legal services to the Board on the terms set forth in the engagement letter dated January 8, 2026 attached as Exhibit A;

BE IT FURTHER RESOLVED that this Contract is made without competitive bidding as a Professional Service under the provisions of the N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.

BE IT FURTHER RESOLVED that the Secretary of the Board shall publish a notice of this contract award in The Record as prescribed by law.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		

**UPPER SADDLE RIVER FREE PUBLIC LIBRARY
RESOLUTION APPOINTING AUDITOR
#2026-6**

BE IT RESOLVED by the Board of Trustees of the Upper Saddle River Library that the firm of Lerch, Vinci & Bliss, LLP is hereby engaged to provide financial services to the Board on the terms set forth in the engagement letter dated January 5, 2026, by providing the Upper Saddle River Library with an audit of the year ending December 31, 2025.

BE IT FURTHER RESOLVED that this service is made without competitive bidding as a Professional Service under the provisions of the N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		

**UPPER SADDLE RIVER FREE PUBLIC LIBRARY
RESOLUTION ADOPTING THE 2026 LIBRARY FINANCIAL INSTITUTIONS
#2026-7**

BE IT RESOLVED that the following banks are used by Upper Saddle River Library for the operating account, capital expenses and savings accounts for the year 2026;

Columbia Bank
803 Route 17 South
Paramus, NJ 07652

The Library Board of Trustees does hereby approve the use of this bank for financial services in 2026.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		

**UPPER SADDLE RIVER FREE PUBLIC LIBRARY
RESOLUTION DESIGNATING SIGNERS FOR COLUMBIA BANK ACCOUNT
#2026-8**

WHEREAS, the Upper Saddle River Library maintains bank accounts at Columbia Bank, 803 Route 17 South, Paramus, New Jersey; and

WHEREAS, all disbursements from the Columbia Bank accounts require approval and signature of two designated representatives; and

WHEREAS, the Upper Saddle River Library wishes to update the list of representatives authorized to sign checks and drafts on behalf of the Upper Saddle River Library;

NOW THEREFORE BE IT RESOLVED, that the following individuals are authorized to sign drafts and checks drawn on the accounts maintained at Columbia Bank

Miriam Bakal	President
Robin Friedman	Vice President
Maria-Elena DeGregorio	Treasurer
Erica Fields	Secretary
Kathryn Ennist	Director

The Library Board of Trustees does hereby designate these authorized signers effective January 22, 2026.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		

**UPPER SADDLE RIVER FREE PUBLIC LIBRARY
RESOLUTION AUTHORIZING THE PAYMENT OF REASONABLE AND
CUSTOMARY BILLS IN THE EVENT OF A RECESS OR ABSENCE OF QUORUM
#2026-9**

WHEREAS, the Upper Saddle River Public Library conducts business year-round; and,

WHEREAS, the Upper Saddle River Public Library Board of Trustees does not have scheduled meetings in July and August 2026 and on occasion, might not have enough Trustees to hold a quorum; and,

WHEREAS, the Board anticipates receiving various invoices, vouchers and bills for payment due from the Library to various vendors throughout 2026; and,

WHEREAS, the Board desires to process payment to these vendors without undue delay;

NOW THEREFORE, BE IT RESOLVED by the Upper Saddle River Public Library Board of Trustees, that the Library Director be and is hereby authorized and directed to make payments of all invoices, vouchers and bills less than \$5,000 in the event there is no Board Meeting for reasons such as a recess or lack of quorum.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		

**UPPER SADDLE RIVER FREE PUBLIC LIBRARY
RESOLUTION TO APPOINT THEODORE PREUSCH AS
QUALIFIED PURCHASING AGENT FOR THE UPPER SADDLE RIVER LIBRARY**

#2026-10

WHEREAS, P.L. 2009, c. 166, codified as N.J.S.A 40A:11-2 et seq., supplementing and amending Chapter 11 of Title 40A of the New Jersey Statutes allows local contracting units in New Jersey to create the position of and/or utilize the services of a Purchasing Agent; and

WHEREAS, the Borough of Upper Saddle River has designated Theodore Preusch, Borough Administrator, as the Qualified Purchasing Agent for the Borough; and

WHEREAS, there exists a need for the Board of Trustees of the Upper Saddle River Library to authorize the services of a Qualified Purchasing Agent for the Library for CY2026;

THEREFORE, be it resolved that the Board of Trustees of the Upper Saddle River Library authorize the acceptance of Theodore Preusch, Borough Administrator, as the Qualified Purchasing Agent for the Upper Saddle River Library.

BE IT FURTHER RESOLVED, that the Upper Saddle River Library bid and quote thresholds shall be set to the same thresholds set by the Borough of Upper Saddle River for local agencies with a Qualified Purchasing Agent.

Moved by: Miriam Bakal

Seconded by: Robin Friedman

Date: January 21, 2026

Roll Call Vote:

	Aye	Nay	Abstain
Mrs. Bakal	X		
Mr. DeBenedetto	X		
Ms. DeGregorio	X		
Ms. Fields			X
Mrs. Friedman	X		
Ms. Parelhoff for Superintendent of Schools	X		
Ms. Quarto for Mayor Fardenash	X		