

UPPER SADDLE RIVER LIBRARY  
BOARD OF TRUSTEES MEETING  
March 18, 2026

	Present	Absent
Miriam Bakal	X	
Dennis DeBenedetto	X	
Maria-Elena DeGregorio	X	
Erica Fields	X	
Robin Friedman	X	
Kathryn Ennist, Director	X	
Louisa Quarto, Alternate to the Mayor	X	
Kerri Parelhoff, Alternate to the Superintendent	X	

Miriam Bakal called the meeting to order at 6:00 p.m.

Pursuant to the Open Sunshine Act P.L. 1975, Chapter 231, proper notice of this meeting has been provided by submitting appropriate notice to The Ridgewood News and The Record by Fax; it has been posted on the Library Bulletin Board; and notice was sent to the Borough of Upper Saddle River, at which time, the date, time, place and purpose of the meeting was set forth.

Miriam Bakal took a roll call for attendance: Bakal- yes, DeBenedetto – yes, DeGregorio- yes, Fields – yes, Friedman- yes, Quarto – yes, Parelhoff – yes.

Erica Fields made a motion, seconded by Robin Friedman to accept the minutes of the February 18, 2026 minutes. The motion was unanimously approved

The meeting was opened to the public for comment. No one from the public was present.

Correspondence: None.

Financial: Maria-Elena DeGregorio presented the Schedule of Revenues and Expenses from January 1, 2026 through February 28, 2026. Miriam Bakal made a motion, seconded by Robin Friedman to accept the following resolution: Be it resolved that the attached Schedule of Revenue and Expenses from January 1, 2026 through February 28, 2026 be approved. The motion was unanimously approved.

Marie-Elena DeGregorio presented the check and voucher register from February 19, 2026 through March 18, 2026. Miriam Bakal made a motion, seconded by Robin Friedman to accept the following resolution: Be it resolved that the attached schedule of revenues and expenses from February 19, 2026 through March 18, 2026 be approved. The motion was unanimously approved.

Director's report: Kathryn Ennist reported that the audio/visual system had been installed. Trencu reported that the flat roof is holding up but the drains are bad. They will send a report on what needs to be fixed. We have 9 more years on the flat roof's warranty. There is one security camera that must be fixed and it was proposed that a camera should be placed in the stairwell. We received a quote for \$1500 for this.

Buildings & Grounds report: Dennis DeBenedetto advised the Conklin Associates are preparing a proposal for the feasibility study for the sidewalk connecting Lake Street to the driveway, including a survey and topographic study. The budget for the egress door is completed, and we will bundle it with the proposed price for the sidewalk. We have a plumbing leak downstairs and are awaiting an invoice for that.

Friends report: The Friends sold over \$1350 in books last month. They are working on a project to digitize their historical records. It was proposed that students volunteer over the summer.

Mayor and Council report: The town will reach out to us about USR Day which is scheduled for September 26, 2026.

Personnel report: None.

Old Business: None.

New Business: A discussion was held regarding allowing partners to bring food to sell at the library during presentations. The policy committee will develop a non-endorsement understanding. There was also a discussion regarding the process which will allow groups to reserve rooms on-line.

Miriam Bakal made a motion, seconded by Robin Friedman, to adjourn the meeting at 6:30 P.M.

Respectfully submitted,

Erica Fields